



**BOARD OF LEGAL SPECIALIZATION  
NORTH CAROLINA STATE BAR**

February 13, 2023

Mr. Keith A. Williams  
321 S. Evans St., Ste. 103  
Greenville, NC 27835

[keith@williamslawonline.com](mailto:keith@williamslawonline.com)

Re: Specialty Committee Re-appointment

Dear Keith,

I am so pleased to officially advise you of your reappointment to the Criminal Law Specialty Committee and to thank you for agreeing to continue your service on the committee. Your three-year term will expire in January 2026. As you know the specialty committees are an integral part of the specialization program. You should anticipate approximately one to two committee meetings per year. The remainder of the committee work will be handled through phone calls, zoom meetings, and e-mail. The bulk of your work on the committee will be spent on the following tasks:

- Evaluating applicants for initial certification
- Reviewing and updating the exam modules
- Grading examinations
- Evaluating applicants for initial certification for recertification
- Recruiting applicants

In evaluating applicants for initial certification and in formulating and grading examinations, the committees not only do much of the work, they have the practical responsibility of ensuring that the lawyers we certify are competent and the credential we offer has real meaning.

The application period is March 1 – May 1, so we will be accepting applications soon. If you know a qualified applicant, please direct him or her to our website where the application form can be found or refer him or her to my office for information on the application process.

You can find the full committee listing on our website: <https://www.nclawspecialists.gov/about-us/specialty-committees/> . Please let me know if I can assist you during your service on the specialty committee or in any way here at the bar.

Sincerely,

Brian P.D. Oten  
Executive Director